

## **Program overview:**

Social change and fast development in information technology have caused an increasing demand on library professionals and, as consequence, impose the need for highly qualified personnel in libraries. Moreover, the government of Bangladesh has decided to employ at least one library professional in each high School, College and Madrasha of the country which leads to significant demand of workforce in this field.

Under these circumstances, a one year Post-Graduate Diploma in Information Science and Library Management is designed to provide a dynamic and enriched learning experience that will help students to develop skills, knowledge and attitude needed by contemporary information professionals. They will learn how to conduct research, cataloguing and collect management skill, use digital and social media tools and develop customer service expertise.

## **Program objectives**

The aim of the program is to establish the significance of the dynamic role of information and library work in the 'information society and knowledge-based economy'; and to develop the knowledge and skills needed to handle effectively the storage, retrieval, analysis and communication of information.

This program provides students with a professionally and nationally recognized qualification in library and information management and prepares students for careers as skilled librarians or knowledge and information management professionals.

## **Admission eligibility:**

The interested candidates shall have a graduation degree in any discipline or its equivalent degree.

## **Semester: Tri-Semester**

Spring : January-April  
Summer : May-August  
Fall : September -December

## **Cost Structure:**

Admission Fee:	Tk. 5000.00
Tuition Fee (36 credits x Tk.1400):	Tk. 50400.00
Library Fee :	Tk. 1000.00
Computer Lab Fee :	Tk. 1000.00
Extra Curriculum Fee :	Tk. 1000.00

## Course Details:

### 1<sup>st</sup> Semester

Course Code	Course Title	Credits	Total Amount
ISLM – 101	Essentials of Information Science and Library Management	03	4200
ISLM – 102	Information, Communication and Society	03	4200
ISLM – 103	Information Sources and Services	03	4200
ISLM – 104	Information Resources Development	03	4200
	Total	12	16800

### 2<sup>nd</sup> Semester

ISLM – 201	New Technologies and Current Trends in Information Systems	03	4200
ISLM-- 202	Organization of Knowledge (Cataloguing Theory)	03	4200
ISLM – 203	Organization of Knowledge (Classification Theory)		
ISLM – 204	Records and Archives Management	03	4200
ISLM—205	Library Administration and Management	03	4200
	Total	12	16800

### 3<sup>rd</sup> Semester

ISLM – 301	Automation of Libraries & Information Institutions	03	4200
ISLM – 302	Organization of Knowledge (Classification and Cataloguing Practical)	03	4200
ISLM---303	Documentation, Indexing and Abstracting	03	4200
ISLM – 304	Comprehensive, Internship and Viva-Voce	03	4200
	Total		16800